

**Cultural and Historic Affairs Committee
Meeting Minutes
Wednesday, May 18, 2022**

The Bethany Beach Cultural and Historic Affairs Committee held a meeting at 10:00 a.m. on Wednesday, May 18, 2022, in the Bethany Beach Town Meeting Room, 214 Garfield Parkway, Bethany Beach, DE 19930.

Members present: Carol Olmstead, who presided; Mary Lou McNerney, Lee Bunting, Jan Kinsella, Carole Calef, Theo Loppatto, Mary Lou Urquhart, and Julie Malewski, Events Director/Media Coordinator.

Absent: Claire Simmers

I. **Minutes from April 20, 2022**, meeting were approved.

II. Docent Feedback and Future Scheduling Regarding Dinker-Irvin Museum

- Docent Schedule
 - Ms. Olmstead would like to streamline the signing up process by using an online app – Schedule Buddy? Mr. Bunting to research it. If each docent takes 2 spots/month that would cover the shifts.

- Feedback
 - Visitors ranged from 2 – 10 people.
 - Visitors share their stories.
 - A bank bag will be available for merchandise sales
 - 30 seconds is fine for setting the alarm
 - Parking – should be settled soon. Ms. Malewski will include it in marketing.
 - Flag – don't put it out when it's bad weather or too windy. There's a sandwich sign that can be used too. It has the wrong dates, but they're small and OPEN is large enough to attract passersby.
 - Donations accepted? Not right now. Still under discussion.
 - Photography – allowed without flash
 - A box of masks and hand sanitizers needed on site
 - Rack card is at the Welcome Table.
 - Have a sign saying Shoes & Shirts required and No food or drinks allowed at the Welcome Table and on the website. They can see it when signing in.
 - Chain and "closed" sign in cleaning closet. Need to put it across the steps when closed and include hours of operation.
 - No public restrooms
 - Put merchandise where they would be more visible instead of at the Welcome Table – on the table in the Post Office? Revisit reproducing the old postcards for sale and Christmas ornaments.
 - Virtual tour video to be scheduled.

- Maintenance Notes
 - Bathroom soap dispenser is not attached to the wall
 - A/C unit has ice around the bottom
 - Shingles missing from the roof
- Panic Button – Ms. Malewski explained the location and use of it and updated the docent packet security page with John Morton as the contact person.

III. Discussion Regarding Periers Day, July 27, 2022 – might need to reintroduce the event.

- Offer both US and French entertainment this year instead of just one or the other as in the past.
- Contact the Periers, France visitors to let them know the event is full steam ahead this year. Establish a Proclamation Day, announce it at the Council meeting? Then send them the formal announcement and post it around town and in PR/marketing.
- Fly flag(s) all week.

IV. Discussion Regarding Adding New Homes to the Heritage Trail

- 62 S. Atlantic Avenue - Ms. Olmstead read an email from the homeowner. It is one of the oldest ocean view homes in town. It was built in 1929 and the only one standing after the storm of '62. Ms. Urquhardt has 2 more suggestions to come.
- 84 N. Atlantic – Mr. Bunting’s home, still has the deed from the BB Improvement Company. Family owned since 1930 but might not qualify since the exterior has been changed – deck on the front and porches on the side.
- Other suggestions (see past minutes):
 - Pilot House – 5th Street (not in Bethany)
 - The Bent Anchor
 - The Facet – Bennet’s home
 - Whippoorwill –Route 1 southbound
- Requirements – must be built before 1950. (Anything 50 years old is considered historic.) Architecture can’t be changed.

V. Set Date for next meeting – June 8th at 1 pm

VI. Adjourn – The Meeting was adjourned at 11:45.