



Town of Bethany Beach

FY 2024 Proposed Budget

For Approval on March 17, 2023

**Town of Bethany Beach
FY 2024 Budget
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Town of Bethany Beach FY 2024 Budget Overview

Budgetary Process

The budget is prepared by the Town Manager in conjunction with the Finance Director and Department Managers. Department requests are discussed with an emphasis on minimizing waste while ensuring that employees have the tools needed to meet operational needs. The town-wide budget is compiled into a draft budget and submitted to the Budget and Finance Committee for review.

The purpose of the Budget and Finance Committee is to provide assistance and guidance to the Town Manager and staff leading to the development, drafting and review of the Town's annual budget, both short-term and long-term. The committee reviews the proposed budget and schedule of fees, conducts mid-year reviews comparing the budget to actual results and makes recommendations regarding budget adjustments. The Town's Fund Balance Policy gives direction to the Budget Committee regarding the appropriate level of Operating, Capital Replacement and specific reserves in each fund. The Budget Committee holds meetings, which are open to the public, generally in the months of January, February, March, July and October to accomplish these tasks.

The budget is presented to the Town Council in March. The Town Council reviews the budget and holds a public hearing to allow the public to provide input. The Council then votes to approve the budget or request specific changes. This vote usually occurs at the March Town Council meeting. Fiscal year 2024 runs from April 1, 2023 to March 31, 2024.

Budget Segments

The General Fund is the largest segment of the Town's budget and encompasses all Town services except for the Sanitation and Water Departments. The three main funding sources are property taxes, rental taxes and parking. The largest portion of funds goes to Public Safety which includes the Police Department and Beach Patrol (lifeguards). The second largest portion of funds goes to Public Works that includes Streets & Parks, Stormwater and maintenance of the Beach, Boardwalk and Comfort Station.

The Sanitation Department is a stand-alone Enterprise Fund. This means that it is a self-supporting department so that sanitation fees are used only for sanitation related expenses. The Sanitation Department's main operational costs are for personnel and for disposal fees charged by the Delaware Solid Waste Authority. Reserves are maintained for the replacement of trash trucks.

The Water Department is also a stand-alone Enterprise Fund. The operational and capital needs of the town water system are funded entirely through water specific revenue. Water services are priced with a goal of fully funding the current and future water service needs of the town. The Water Department's main operational cost is personnel followed by the chemicals needed to treat the water and then the electricity needed to run the equipment.

The Water Department Debt Service Fund is funded through a Sinking Fund Fee. This fee is charged to all properties based on front footage. Monies raised from this fee are restricted to use for repayment of the principal and interest of Water Department debt.

**Town of Bethany Beach
FY 2024 Proposed Budget**

General Fund

Projected cash, receivables & investments at start of FY 2024	12,000,000
FY 2024 Revenue Budget	9,616,000
Total Available Funding	21,616,000
FY 2024 Operating Budget	8,261,000
FY 2024 Capital Budget	815,000
Capital projects remaining & budgeted in prior fiscal years	731,000
Committed for post-employment health care benefit	314,000
Committed for Cultural and Historic Committee	38,000
Committed for Storm Emergency Relief Fund	3,162,000
Committed for Capital Replacements - recommended range \$4,585,000 to \$8,705,000	6,643,000
Operating Reserve - recommended range of 15% to 30% of the Operating Budget	1,652,000
Total Allocation of Projected Funds	21,616,000

Sanitation Department

Projected cash, receivables & investments at start of FY 2024	730,000
FY 2024 Revenue Budget	1,295,000
Total Available Funding	2,025,000
FY 2024 Operating Budget	1,234,000
FY 2024 Capital Budget	-
Capital projects remaining & budgeted in prior fiscal years	-
Committed for Capital Replacements - recommended range \$435,000 to \$870,000	544,000
Operating Reserve - recommended range of 15% to 30% of the Operating Budget	247,000
Total Allocation of Projected Funds	2,025,000

Water Department Operating & Capital

Projected cash, receivables & investments at start of FY 2024	3,660,000
FY 2024 Operating Revenue Budget	1,548,000
FY 2024 Impact Fee Revenue Budget	75,000
Total Available Funding	5,283,000
FY 2024 Operating Budget	1,443,000
FY 2024 Capital Budget	75,000
Capital projects remaining & budgeted in prior fiscal years	75,000
Committed for replacement of filter media	350,000
Committed for Capital Replacements - recommended range \$971,000 to \$2,329,000	3,051,000
Operating Reserve - recommended range of 15% to 30% of the Operating Budget	289,000
Total Allocation of Projected Funds	5,283,000

Water Department Debt Service

Projected cash, receivables & investments at start of FY 2024	18,000
FY 2024 Sinking Fund Revenue Budget	246,000
Total Available Funding	264,000
FY 2024 Debt Service Budget	246,000
Funds reserved for future Debt Service payments	18,000
Total Allocation of Projected Funds	264,000

**Town of Bethany Beach
FY 2024 Proposed Revenue Budget**

General Fund	FY 2021 Actual Revenue	FY 2022 Actual Revenue	FY 2023 Approved Budget	FY 2023 Revenue thru 2/28/2023	FY 2024 Proposed Budget
Property Taxes:					
Property Taxes	1,993,464	1,998,096	2,000,000	2,017,537	2,085,000
Penalties	(1,530)	2,670	5,000	3,286	5,000
	<u>1,991,934</u>	<u>2,000,766</u>	<u>2,005,000</u>	<u>2,020,823</u>	<u>2,090,000</u>
Real Estate Transfer Taxes	1,631,416	2,197,956	850,000	887,230	850,000
Rental Real Estate Taxes	1,551,645	2,106,568	1,900,000	2,161,158	2,175,000
Licenses, Permits & Fees:					
Concession Fees	80,000	83,200	87,000	86,528	87,000
Business Licenses	137,200	158,320	165,000	151,980	150,000
Commercial Rental Licenses	11,200	12,800	14,000	14,100	14,000
Residential Rental Licenses	67,800	58,500	66,000	64,600	66,000
Franchise Fees	106,758	116,792	125,000	112,517	125,000
Building Permits	490,323	858,393	450,000	904,817	450,000
Shuttle Permits	-	38,740	68,000	68,390	82,000
Trolley Fees	-	8,132	11,000	9,463	-
Trolley Advertising	-	750	2,000	750	1,000
Variance/Public Hearing Fees	4,500	1,750	1,000	2,825	2,000
	<u>897,781</u>	<u>1,337,377</u>	<u>989,000</u>	<u>1,415,970</u>	<u>977,000</u>
Parking:					
Parking Permits - Annual	76,760	94,843	125,000	157,750	155,000
Parking Permits - Daily/Weekly	16,009	36,120	40,000	34,430	40,000
Parking Pay Stations & Meters	1,308,952	2,048,096	2,000,000	2,019,012	2,355,000
Parking Fines	433,655	480,918	425,000	399,140	490,000
	<u>1,835,376</u>	<u>2,659,977</u>	<u>2,590,000</u>	<u>2,610,332</u>	<u>3,040,000</u>
Police:					
Police Department Misc. Revenue	1,260	18,005	10,000	15,788	15,000
Traffic Fines - Alderman Court	7,175	6,658	10,000	2,398	6,000
Traffic Fines - State Court	21,537	32,148	30,000	30,125	30,000
	<u>29,972</u>	<u>56,811</u>	<u>50,000</u>	<u>48,310</u>	<u>51,000</u>
Contributions & Miscellaneous:					
Grass Fees	-	3,250	1,000	1,500	2,000
Junior Lifeguard Program Revenue	-	11,810	12,000	13,620	14,000
Electric Vehicle Charging Stns	-	-	-	2,504	4,000
Contributions Private Source	355	1,250	3,000	1,000	1,000
Contributions for Cultural & Historic Affairs	252	20,705	18,000	5,305	20,000
Contributions for Fourth of July Parade	-	4,000	11,000	20,956	11,000
Miscellaneous Revenues	473	1,332	1,000	851	1,000
Returned Check Fees	315	210	-	245	-
Insurance Proceeds	-	1,327	-	5,000	-
Proceeds from Sale of Fixed Assets	7,390	6,399	-	646	-
	<u>8,785</u>	<u>50,283</u>	<u>46,000</u>	<u>51,627</u>	<u>53,000</u>
Interest Income:					
Interest Income	60,370	16,655	20,000	118,941	380,000
General Fund Revenue Total	8,007,279	10,426,393	8,450,000	9,314,392	9,616,000
			Change from prior year budget		1,166,000 13.8%

Town of Bethany Beach
FY 2024 Proposed Revenue Budget

	FY 2021 Actual Revenue	FY 2022 Actual Revenue	FY 2023 Approved Budget	FY 2023 Revenue thru 2/28/2023	FY 2024 Proposed Budget
Sanitation Department					
Sanitation Fees:					
Refuse Fees	959,522	966,521	1,255,000	1,236,511	1,255,000
Penalties	2,585	2,370	2,000	1,692	2,000
Refuse Fees - Special	2,068	2,945	3,000	3,652	3,000
Interest	12,920	2,726	5,000	9,378	35,000
Sales of Fixed Assets	-	14,760	-	-	-
Sanitation Revenue Total	977,095	989,322	1,265,000	1,251,234	1,295,000
			Change from prior year budget		30,000 2.4%
Water Department Operating Revenue					
Water Usage:					
Water Usage - In Town	1,004,699	1,033,715	1,017,000	608,480	1,017,000
Water Usage - Salt Pond	309,357	310,937	308,000	191,330	308,000
Water Usage - Savannah's Landing	88,152	93,004	80,000	48,369	80,000
Water Usage - Other	27,483	28,397	26,000	16,036	26,000
Penalties	777	2,689	4,000	3,219	4,000
	1,430,468	1,468,742	1,435,000	867,434	1,435,000
Other Fees & Interest:					
Miscellaneous Revenues	685	626	1,000	699	1,000
Interest Income	21,538	5,590	8,000	28,947	85,000
Tap Ins	3,300	10,750	3,000	6,000	3,000
Meter Reimbursements	27,998	48,658	15,000	36,824	15,000
Cut Off Fees	3,575	7,475	8,000	5,225	8,000
Inspection Fees	1,050	1,855	1,000	1,330	1,000
Returned Check fee	35	35	-	70	-
	58,180	74,988	36,000	79,095	113,000
Water Operating Revenue Total	1,488,649	1,543,730	1,471,000	946,529	1,548,000
			Change from prior year budget		77,000 5.2%
Water Impact Fee Capital Revenue	108,883	176,084	75,000	140,364	75,000
			Change from prior year budget		- 0.0%
Water Debt Service Revenue					
Sinking Fund Fees:					
Sinking Fund - Town	188,285	188,525	189,000	188,106	189,000
Sinking Fund - Salt Pond	40,728	40,728	40,000	40,728	40,000
Sinking Fund - Savannah's Landing	13,478	13,478	14,000	13,478	14,000
Sinking Fund - Other	3,627	3,627	3,000	3,627	3,000
Water Debt Service Revenue Total	246,119	246,359	246,000	245,940	246,000
			Change from prior year budget		- 0.0%
Town-Wide Revenue	10,828,025	13,381,888	11,507,000	11,898,459	12,780,000
			Change from prior year budget		1,273,000 11.1%

**Town of Bethany Beach
FY 2024 Proposed Operating Budget**

	FY 2021 Actual Expended	FY 2022 Actual Expended	FY 2023 Approved Budget	FY 2023 Expended thru 2/28/2023	FY 2024 Proposed Budget
General Fund					
Administration & Trolley	1,068,894	1,123,859	1,238,000	1,180,047	1,370,000
Public Safety:					
Police	1,850,387	2,033,469	2,187,000	1,915,344	2,402,000
Parking	552,156	658,691	744,000	688,725	835,000
Alderman Court	38,083	31,279	39,000	37,171	46,000
Beach Patrol	658,382	629,599	724,000	710,895	782,000
	<u>3,099,008</u>	<u>3,353,038</u>	<u>3,694,000</u>	<u>3,352,135</u>	<u>4,065,000</u>
Public Works:					
Streets and Parks	1,037,958	1,193,239	1,198,000	1,092,219	1,437,000
Stormwater Management	117,299	197,338	169,000	139,523	160,000
Beach, Boardwalk, & Comfort St.	284,122	394,098	420,000	448,236	527,000
	<u>1,439,378</u>	<u>1,784,675</u>	<u>1,787,000</u>	<u>1,679,978</u>	<u>2,124,000</u>
Building Official / Code Enforcement	249,665	286,094	309,000	265,810	307,000
Bandstand & Entertainment	117,972	250,449	316,000	286,366	335,000
Cultural & Historic Affairs	1,011	1,037	30,000	19,073	30,000
Fourth of July Parade	5,780	2,426	30,000	9,204	30,000
Total General Fund Operating Costs	5,981,708	6,801,577	7,404,000	6,792,613	8,261,000
					Change from prior year budget 857,000 11.6%
Sanitation Fund	871,541	952,500	1,097,000	1,012,460	1,234,000
					Change from prior year budget 137,000 12.5%
Water Fund	1,137,667	1,199,615	1,363,000	1,155,611	1,443,000
					Change from prior year budget 80,000 5.9%
Town-Wide Operating Budget	7,990,916	8,953,692	9,864,000	8,960,683	10,938,000
					Change from prior year budget 1,074,000 10.9%

Town of Bethany Beach
FY 2024 Proposed Operating Budget by Expenditure Type

	Full-Time Employees	Personnel	Supplies	Contract Services	Operations	Minor Capital	Total
General Fund							
Administration	4.65	712,000	61,000	462,000	55,000	80,000	1,370,000
Public Safety:							
Police	13.45	2,043,000	71,000	197,000	31,000	60,000	2,402,000
Parking	2.70	368,000	14,000	390,000	3,000	60,000	835,000
Alderman Court	0.25	43,000	1,000	1,000	-	1,000	46,000
Beach Patrol	-	653,000	46,000	21,000	46,000	16,000	782,000
Public Works:							
Streets and Parks	7.75	795,000	115,000	435,000	5,000	87,000	1,437,000
Stormwater Management	0.25	23,000	17,000	99,000	1,000	20,000	160,000
Beach, Boardwalk, & Comfort St.	0.25	235,000	55,000	156,000	1,000	80,000	527,000
Building Official / Code Enforcement	2.25	255,000	10,000	31,000	4,000	7,000	307,000
Bandstand & Entertainment	1.00	111,000	5,000	212,000	1,000	6,000	335,000
Cultural & Historic Affairs	-	-	-	-	30,000	-	30,000
Fourth of July Parade	-	-	-	-	30,000	-	30,000
General Fund Total	32.55	5,238,000	395,000	2,004,000	207,000	417,000	8,261,000
Percentage by Expenditure type		63%	5%	24%	3%	5%	
Sanitation Fund	6.55	673,000	86,000	388,000	2,000	85,000	1,234,000
Percentage by Expenditure type		55%	7%	31%	0%	7%	
Water Fund	5.90	669,000	248,000	510,000	4,000	12,000	1,443,000
Percentage by Expenditure type		47%	17%	35%	0%	1%	
Town-Wide Total	45.00	6,580,000	729,000	2,902,000	213,000	514,000	10,938,000
Percentage by Expenditure type		59%	7%	27%	2%	5%	

**Town of Bethany Beach
FY 2024 Proposed Capital and Debt Service Budget Summary**

	FY 2023 Approved Budget	FY 2023 Expended thru 2/28/2023	FY 2023 Carryover to FY 2024	FY 2024 Proposed Budget
General Fund				
Administration & Trolley	-	-	-	-
Police	40,000	-	32,000	-
Parking	-	-	-	-
Beach Patrol	-	-	-	-
Streets and Parks	465,000	173,841	149,000	735,000
Stormwater Management	925,000	338,927	550,000	-
Beach, Boardwalk, & Comfort St.	126,000	127,510	-	80,000
Building Official	-	-	-	-
Bandstand & Entertainment	-	-	-	-
Cultural / Historic & Parade	-	-	-	-
General Fund Capital	1,556,000	640,277	731,000	815,000
Sanitation Fund Capital	460,000	492,492	-	-
Water Fund Capital	230,000	67,933	75,000	75,000
Water Fund Debt Service	246,000	240,790	-	246,000
Town-Wide Capital & Debt Budget	2,492,000	1,441,491	806,000	1,136,000

**Town of Bethany Beach
FY 2024 Proposed Capital and Debt Service Budget Detail**

General Fund		FY 2023 Carryover to FY 2024	FY 2024 Proposed Budget	FY 2024 Total Funding
Vehicles & Equipment	Police vehicle replacement in conjunction with County Grant	32,000	-	32,000
Police Total		32,000	-	32,000
Streets	Paving, street safety, alleys, parking lots & lighting	100,000	650,000	750,000
Land & Improvements	Fencing for Blackwater property	49,000		
Vehicles & Equipment	Replace a Public Works pickup truck and two large mowers	-	85,000	85,000
Streets and Parks Total		149,000	735,000	835,000
Land & Building	Lake Bethany Land Strip restoration project	500,000	-	500,000
Drainage Projects	Loop Canal Dam 30% Preliminary Design	50,000	-	50,000
Stormwater Total		550,000	-	550,000
Vehicle	Two Low Speed Vehicles (LSV) golf carts	-	30,000	30,000
Boardwalk	Repairs to the Boardwalk as needed	-	50,000	50,000
Beach, Boardwalk, & Comfort Station Total		-	80,000	80,000
Total General Fund Capital Budget		731,000	815,000	1,497,000
Water Fund		FY 2023 Carryover to FY 2024	FY 2024 Proposed Budget	FY 2024 Total Funding
Machinery & Equipment	Replace equipment as needed	50,000	-	50,000
Water Systems	Distribution system repair work as needed	25,000	75,000	100,000
Total Water Department Capital Budget		75,000	75,000	150,000
Debt Service	Water Tower loan repayment	-	246,000	246,000
Total Water Department Debt Service Budget		-	246,000	246,000
Town-Wide Capital & Debt Budget		806,000	1,136,000	1,893,000

**Town of Bethany Beach
FY 2024 Proposed Special Funds (Grants) Budget**

	FY 2023 Approved Budget	FY 2023 Actually Awarded	FY 2023 Expended thru 2/28/2023	FY 2023 Total Remaining	FY 2024 Proposed Budget
Municipal Street Aid Street Repair (MSA)	123,000	244,993	79,176	165,817	123,000
COVID-19 CARES Act	-	9,112	9,112	-	-
Pandemic American Rescue Plan (ARPA)	672,153	672,153	-	672,153	-
Sussex County Transfer Tax, 1 to 1 match required	297,512	297,512	297,512	-	-
Outdoor Recreation, Parks and Trails	13,500	13,500	-	13,500	-
State Bond Bill Collins Street Pathway Project	-	250,000	-	250,000	-
State Bond Bill Lake Bethany Bulkhead Design	-	102,812	7,165	95,647	-
Outdoor Recreation, Parks and Trails (ORPT DNREC)	13,500	-	-	-	-
Electric Vehicle Charging Stations (DNREC)	-	21,000	21,000	-	-
Electric Vehicle and EV Charging Stations (DESEU)	-	353,090	-	353,090	-
Police Retirement Plan	61,000	71,940	65,945	5,995	72,000
Criminal Justice Council (CJC)	30,000	56,000	49,198	6,802	30,000
Office of Highway Safety (OHS)	15,000	15,601	15,601	-	15,000
Sussex County Police Vehicle	35,000	30,000	-	30,000	30,000
Bulletproof Vest Grant	2,000	2,151	2,151	-	2,000
Emergency Illegal Drug Enforcement (EIDE)	3,976	5,476	9,487	(4,011)	5,000
State Aid to Local Law Enforcement (SALLE)	5,000	9,933	5,000	4,933	5,000
Fund to Combat Violent Crime (FCVC)	30,000	59,495	28,237	31,258	30,000
Police Body Cameras	25,230	25,230	25,230	-	-
Police Radio Replacement	-	-	-	-	200,000
Total Grant Budget	1,326,871	2,239,996	614,814	1,625,184	512,000

**Town of Bethany Beach
FY 2024 Proposed Schedule of Fees**

ADMINISTRATIVE FEES:

Property Owner Address printed labels or listing (Tax List)	150.00
Property Owner Address on disc or email (Tax List)	50.00
Property Owner Address printed labels for Candidates only (Voter List)	25.00
Return Check Fee	45.00

APPLICATIONS TO PLANNING COMMISSION:

Application for Land Combining	250.00	*
Application for Land Partitioning	250.00	*
PRDs and Minor Residential Subdivisions	\$500 plus \$250 per dwelling	
Major Residential Subdivisions	\$1,000 plus \$250 per dwelling	

ADDITIONAL COSTS:

For all Planned Residential Developments, major and minor subdivisions and all construction projects that require engineering reviews, making periodic inspections or both, the applicants shall make a cash deposit in an amount to be determined by the Building Inspector for the purpose of covering all costs and expenses incurred by the Town of Bethany Beach in using any outside consultant or resource (engineer, scientists, consultant, etc.) in considering, examining, reviewing and making reports and recommendations concerning the plan, as submitted, or making inspections during construction. Upon the final review and approval of the submitted plans, but prior to the issuing of a building permit, the Building Inspector shall determine the costs which have been incurred by the Town for any outside consultant or resource and shall deduct those costs from the deposit made by the applicant(s). If the deposit exceeds the costs incurred by the Town, the Building Inspector shall refund the remaining funds to the applicant(s) without interest. If the deposit is less than the costs incurred by the Town, the applicant(s) shall pay the difference to the Town prior to the issuance of any approval for construction by any Town Official, Committee, or Commission.

APPLICATION FOR BOARD OF ADJUSTMENTS:

Basic Application to the Board	1,000.00	*
Application requiring Town Solicitor review	2,500.00	*
Application requiring Town Solicitor and court stenographer	3,250.00	*

BUILDING PERMITS:

Building Permit Fee	3%
Based on actual construction costs, but in an amount not less than the cost computed by the International Code Council's square foot construction cost standard (R-3 VB), if applicable. Charged on all commercial and residential primary buildings, accessory buildings, and improvements to an existing open deck, screen porch, accessory building or patio by adding walls and/or roof to become enclosed living space.	
Fee for renovations and retrofits is based on actual construction costs, but in an amount not less than the cost computed by the ICC's square foot construction cost standard (R-3 VB) if applicable.	
Building Permit Fee - 501 (c)(3) organizations with proper documentation	1%
Based on actual construction costs, but in an amount not less than the cost computed by the International Code Council's square foot construction cost standard (R-3 VB), if applicable. Charged on all commercial and residential primary buildings, accessory buildings, and improvements to an existing open deck, screen porch, accessory building or patio by adding walls and/or roof to become enclosed living space	
Fee for renovations and retrofits is based on actual construction costs, but in an amount not less than the cost computed by the ICC's square foot construction cost standard (R-3 VB) if applicable.	
Publicly funded organizations offering a public service (Bethany Beach Volunteer Fire Company and South Coastal Library) are exempt from Building Permit Fees.	
Building an Open Deck or Patio - Gross floor area of attached or unattached open deck with area open to sky	0.75/sq. foot
Repairs	
\$30.00 for 1st \$1,000 or fraction thereof	30.00
\$10.00 per additional \$1,000 of value or fraction thereof	10.00
All Other Permits	
Relocation of dwelling unit	100.00
Demolition of any building or structure	150.00
Driveway and sidewalk	150.00
Fence and permanent subdivision sign	75.00
Private swimming pool permit	150.00

**Town of Bethany Beach
FY 2024 Proposed Schedule of Fees**

Public swimming pool permit	300.00	*
Bulkheads, docks, and ramps, installation of new or removal of existing to replace with new	50.00	
Solar Systems and GCL Heat Exchange Well Systems	50.00	
Signs	50.00	*
Minimum Permit Fee	30.00	
MERCANTILE LICENSE FEES:		
Business License (may purchase up to 3 years for \$250 per year)	250.00	
Application for Home Occupation	50.00	
Rental License, Commercial or Residential. Residential license will not be issued without notarized safety certificate	100.00	
Administrative fee for failure to obtain a license by the renewal due date.	100.00	
Rental tax on gross rental receipts on Commercial and Residential rentals	7.00%	
Rental tax on gross rental receipts on rentals subject to State Accommodations Tax	3.25%	
OTHER FEES:		
Shuttle Bus Permit (shuttle with seating capacity of 11 or more)	9,600.00	*
Shuttle Bus Permit (shuttle with seating capacity of 10 or less)	4,800.00	*
Shuttle Bus Permit (single day)	156.00	*
Permit for Portable on Demand Storage Unit (POD) or similar temporary storage, personal use	25.00	
Permit or permit renewal for Portable on Demand Storage Unit (POD) or similar temporary storage, construction	50.00	
POLICE DEPARTMENT:		
Document Fee	18.50	
PARKING DEPARTMENT:		
Parking meter rate per hour	3.00	*
Park Mobile Convenience Fee. Charged on each credit card transaction	0.60	
Booting of vehicle for non-payment of parking fines	45.00	
Collection agency fee. Assessed when unpaid parking tickets are turned over to a collection agency.	40.00	
PARKING PERMITS:		
RESIDENTIAL PROPERTY OWNERS		
1st Permit	N/C	
2nd Permit (No more than 2 permits will be issued per property)	50.00	
Replacement Permits	50.00	
C-1 BUSINESS LICENSE HOLDER		
Each Permit	50.00	
Parking Meter Permits - Gold - In Town business owners only, excludes 2 hour meters and handicapped (Limit 2).	350.00	
Parking Meter Permits - Platinum - In Town business owners only, any metered space except handicapped (Limit 1).	1,000.00	
VISITOR PARKING PERMITS		
1-day	30.00	*
3-day	90.00	*
7-day	210.00	*
CONSTRUCTION PARKING PERMITS PER DAY	15.00	
PROPERTY MAINTENANCE:		
Administrative fee -Violation of Town Code @ Property Maintenance (Per Lot) First Offense	300.00	*
Administrative fee -Violation of Town Code @ Property Maintenance (Per Lot) Second Offense	600.00	*
Administrative fee -Violation of Town Code @ Property Maintenance (Per Lot) Additional Offenses	900.00	*
An additional fee may be charged for employee time or contracted work to bring properties into compliance with the Town Code.		**
REAL PROPERTY TRANSFER TAX:		
1.5% of Gross Sales Price		

**Town of Bethany Beach
FY 2024 Proposed Schedule of Fees**

PROPERTY TAX RATE :

Per \$100 of Town of Bethany Beach Assessed Value (100% of Assessed value) 0.196 *

TRASH FEES:

4 yard dumpster	2,640.00
3 yard dumpster	2,225.00
2 yard dumpster	1,700.00
Commercial: Flat Rate Per Unit	600.00
Residential: Flat Rate Per Unit	430.00
Special Trash or yard waste collection (minimum charge)	50.00

WATER BOND SINKING FUND

Per Front Footage, minimum of 50 feet 1.07

WATER SERVICES:

In Town Flat Rate per year	180.00
0 - 10,000 gallons used	4.50/1000 gal
10,001 - 40,000 gallons used	5.50/1000 gal
over 40,000 gallons used	6.50/1000 gal
Out of Town Limits - \$6.50/1000 Gallons of Usage plus Flat Rate (Connection Charge) \$265/year for 5/8" Meter	\$265 Flat rate plus \$6.50/1000 gal
Additional water meter readings requested by property owner	25.00
Check meter accuracy (will be refunded if meter is defective)	35.00
Water turn on or off at meter (during regular Water Department service hours)	25.00
Water turn on or off at meter (after regular Water Department service hours or on holidays)	200.00 *
Water turn off at meter for non-payment	100.00
Additional fee for restoring water service after regular Water Department service hours or on holidays	200.00 *
Water Meter	Cost plus 20%
Water Department Inspection Fee	35.00
Install a tap into town water main with installation of lateral and curb stop	\$1,000 to \$1,500 *
All costs associated with new or "re-taps" into the Bethany Beach water system will be borne by the property owner	
Water Impact Fee applicable to new construction and reconstruction	5,250.00

For meters in excess of 1" the following multiplier table is used to calculate the fee for residential and commercial properties:

Meter Type	Meter Size	Maximum Rate (GPM)	Ratio to 1" meter
Simple	1"	25	1.0
Simple	1.5"	50	2.0
Simple	2"	80	3.2
Compound	2"	160	6.4
Turbine	2"	200	8.0
Compound	3"	350	14.0
Turbine	3"	450	18.0
Compound	4"	700	28.0
Turbine	4"	1200	48.0
Compound	6"	1400	56.0
Turbine	6"	2500	100.0
Compound	8"	2000	80.0
Turbine	8"	4000	160.0
Turbine	10"	6500	260.0

Buildings being demolished and rebuilt that were originally built during or after 1989 will be given a credit of \$1,250 representing the previously charged Water Impact Fee

Additional fee for renovations and additions to current structures 1.50/sq. foot

Sale of water to noncustomers (metered) \$7.50 @ 1000 Gallons - Minimum of fee of \$25.00 (One day advanced notice required)

**Town of Bethany Beach
FY 2024 Proposed Schedule of Fees**

ALDERMAN COURT

Basic court cost	20.00
Additional court security fee per violation	2.00
Additional fee for appearance before the Alderman for traffic or town ordinance violations (per violation)	20.00
Appearance before the Alderman for parking tickets	10.00
Issuance of capias/bench warrant	15.00
Returned check fee (state mandated)	30.00
Additional fee for deferred payment plan	25.00
Additional fee for probation before judgement agreement, per case	10.00

AMBULANCE SERVICE FEE

The Town collects an annual fee for the Bethany Beach Volunteer Fire Department, which performs the ambulance service.	
The amount charged is based on the financial history and projections of the ambulance service.	53.00

* Change in fee amount

** New fee